

# OPEN DOOR NURSERY SCHOOL DISMISSAL FORM AND EMERGENCY FORM

Name of child: \_\_\_\_\_

Classroom: \_\_\_\_\_

Dear Parent/Caregiver:

In order to protect the children at dismissal time, please fill out the form below indicating the person (s) who is authorized to pick up your child at dismissal time. If your child is in a carpool, please list the individuals involved in the carpool and the day each individual drives. When a child goes home with someone other than the person (s) indicated below, you must write a note to your child's teacher giving permission for your child to be dismissed to that individual.

It is very important that the children are protected. CHILDREN WILL NOT BE RELEASED TO ANYONE WITHOUT YOUR WRITTEN PERMISSION.

## DISMISSAL PERMISSION SLIP

Parent Information:

Fathers Name/Numbers \_\_\_\_\_

Mothers Name/Numbers \_\_\_\_\_

The following person (s) is authorized to pick up my child:

1. \_\_\_\_\_ Phone # \_\_\_\_\_

2. \_\_\_\_\_ Phone # \_\_\_\_\_

3. \_\_\_\_\_ Phone # \_\_\_\_\_

4. \_\_\_\_\_ Phone # \_\_\_\_\_

5. \_\_\_\_\_ Phone # \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE SEE REVERSE SIDE AND COMPLETE**

## EMERGENCY FORM

In the event of an emergency and we must leave the school building, the following person/persons are designated to pick up your child (including cell phone, home phone and any other applicable numbers):  
**(Must be a local contact)**

1. \_\_\_\_\_ Phone # \_\_\_\_\_
2. \_\_\_\_\_ Phone # \_\_\_\_\_
3. \_\_\_\_\_ Phone # \_\_\_\_\_
4. \_\_\_\_\_ Phone # \_\_\_\_\_
5. \_\_\_\_\_ Phone # \_\_\_\_\_

**HOSPITAL?** \_\_\_\_\_ **Overlook** \_\_\_\_\_ **St. Barnabas** \_\_\_\_\_

**Does your child have allergies or health problems?**

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**If yes, please describe:** \_\_\_\_\_

**Doctor's Name and Telephone Number:**

\_\_\_\_\_ / \_\_\_\_\_

**I give Open Door Nursery School permission to seek medical care in the event of an emergency.**

\_\_\_\_\_  
**Parent's Signature**

\_\_\_\_\_  
**Date**